



Alberta Building Officials Association  
Board Meeting – Minutes  
February 17, 2012  
On Line Session

**In Attendance:**

Bill Crozier, President	<a href="mailto:billcrozier@telus.net">billcrozier@telus.net</a>
Mike Colling, 1 <sup>st</sup> Vice President	<a href="mailto:mcolling@superiorsafetycodes.com">mcolling@superiorsafetycodes.com</a>
Fred Cornelssen, 2 <sup>nd</sup> Vice President	<a href="mailto:f.cornelssen@stonyplain.com">f.cornelssen@stonyplain.com</a>
Allan Poettcker, Treasurer	<a href="mailto:apoettcker@rockyview.ca">apoettcker@rockyview.ca</a>
Sydney Reynar, Secretary	<a href="mailto:sreynar@leduc.ca">sreynar@leduc.ca</a>
Brian Boddez, Membership Director	<a href="mailto:bboddez@St-Albert.net">bboddez@St-Albert.net</a>
Dale Miller, Fire Technical Council	<a href="mailto:millerda@strathcona.ab.ca">millerda@strathcona.ab.ca</a>
Jim Heynen, Alberta Fire Safety Officers Association	<a href="mailto:james.heyne@calgary.ca">james.heyne@calgary.ca</a>

**Absent:**

Harold Wicke, Barrier Free Council	<a href="mailto:harold.wicke@calgary.ca">harold.wicke@calgary.ca</a>
Bob Clarke, Past President	<a href="mailto:rbclarke@chestemere.ca">rbclarke@chestemere.ca</a>
Jim Bechthold, Canada Mortgage & Housing Corporation	<a href="mailto:jbechtho@cmhc-schl.gc.ca">jbechtho@cmhc-schl.gc.ca</a>
Ken Prusky, Past Executive	<a href="mailto:kprusky@shaw.ca">kprusky@shaw.ca</a>
Peter Geurts, Past Executive	<a href="mailto:petergeurts@hotmail.com">petergeurts@hotmail.com</a>
Kerry Crump, Past Executive	<a href="mailto:kerry.crump@lethbridge.ca">kerry.crump@lethbridge.ca</a>

**Call to Order: 9:15 am**

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1. Attendance noted.
2. Adoption of agenda. Move to adopt: First: Mike C. Seconde: Fred C.
3. Consideration of the Meeting Minutes of November 4, 2011  
Business Arising Out of the Minutes.
  - Allan P. has purchased a new laptop and accounting program.
  - Old laptop will be forwarded to Bill C. to be put in storage.Move to Accept: First: Mike C. Seconded: Fred C.
4. Mail  
Received a letter from SCC advising that Bruce Schultz has been appointed to represent ABOA on the Building Technical Council.
5. Executive Committee Reports

- (President: Bill C.) Have asked the SCC about recognition of ACBOA certification but has not received a response.
- (Treasurer: Allan P.) ABOA has paid ACBOA \$1826.00 for membership fees.
- The previous reports generated a general discussion by all about the benefits of ACBOA membership and if the training and qualifications are equal to that provided by SCC. ACBOA certification will only benefit a SCO leaving the province and only if the receiving province accepts the certification. ACBOA certification will not benefit a SCO relocating from other provinces to Alberta accept if recognized by the SCC. The SCC is responsible for recruitment, training, and certification; what is the mandate and responsibility of ABOA to the membership.
- (President: Bill C.) Received an invitation from the Insurance Bureau of Canada to attend a workshop, Building Practices for a Changing Climate. No representatives of ABOA attended.
- (2<sup>nd</sup> V.P.: Fred C.) Conference. A block of rooms has been reserved at the Best Western in Stony Plain.
- (Treasurer: Allan P.) Membership fees are coming in. Have consolidated funds into one account. Balance is about \$49649.00. Have purchased Quick Book Pro program of which may help cut accounting costs.
- (Treasurer: Allan P.) ABOA old financial records. Motion to destroy financial records that 2004 and older and are not legally required to be retained. First: Mike C. Second: Fred C.

## **6. Special Committee Reports**

- (FTC: Dale M.) Dale advised of what the FTC is working on and provided the FTC minutes. (attached)
- (AHITC: Brian B.) No meetings. They are currently working on review of the proposed code changes.
- (AFSOA: Jim H.) Have met with Municipal Affairs to discuss protection of adjacent buildings, and use of fire retardant coatings on OSB.
- (SCC: Not in attendance) Bill C. advised of the agenda that has been sent out for the spring conference in Calgary. SCC is working on a Code of Ethics. Allan P. advised that the executive meeting at the conference is May 30.
- (AMA: Not in attendance) Bill C. brought discussion about possibility of arranging for the next meeting to be at AMA office in Red Deer.

## **7. Committee Reports**

- (Membership: Brian B.) The number of ABOA memberships be received are meeting expectations.
- (Certification & Training: Brian B.) Advise of an ABOA member who has applied for ACBOA membership and has not received any indication of acceptance by ACBOA after a considerable period of time.  
Brian has drafted a letter to the SCC relative to the building envelope training and asking if the SCC will be providing training or certification to the industry. Send comments relative to the issues in the letter to Brian B.

- (Fall Conference: Fred C.) Fall conference will be October 3, 4, 5, 2012 at the Best Western in Stony Plain. Room rate \$108.00 per night. Fred has established rates with meeting rooms. Estimate 80 building and 20 fire officials to attend. Submit ideas for presenters. Suggests that we have a coordination meeting on about March 13 – 15 at AMA in Red Deer. Suggestion that CMHC may help.
- (Scholarship & Bursary: Mike C.) Have received 2 applications of which only 1 applicant qualifies for a bursary this year. Discussion to provide a \$600.00 bursary to Jason Poettcker. The remaining \$1800.00 will be banked for future years where we may receive multiple applicants. Applicants do not qualify to receive a bursary on 2 consecutive years.  
Motion by Mike C.: Give a bursary of \$600.00 and retain the balance in the bank account. First: Dale M. Second: Brian B.
- (Website: Bill C.) Review website and advise Bill C. of proposed changes and updating of information. Jim H. will look into issues relative to the control of the domain name of the ABOA website.

**Vacations:**

Bill C.: April 27 – May 11

Jim H.: May 5 – May 27

Syd R.: March 2 – March 12

**Motion To Adjourn:** 11:15 am: First: Fred C., Second: Jim H.

**Recorded By:** Syd Reynar, Secretary